

BOLTON PERCY, COLTON & STEETON PARISH COUNCIL

www.boltonpercy-colton-steeton-pc.org.uk

Clerk to the Council: Mrs Alison Dawson, Bolton Percy

clerkboltonpercy.pc@gmail.com

MINUTES FOR PARISH COUNCIL MEETING HELD ON

Wednesday 6th December 2023 at 8:00pm

Old School Room, Bolton Percy

1. **Present:** Cllrs Steele (chair), Robinson (Vice Chair), Tucker, Nicholls, Alison Dawson, clerk
2. **To receive and consider for approval, apologies for absence and reasons given.**
Apologies from Cllr. Robertson – business commitments
3. **To receive declarations of interest:** Cllr. Nicholls – Vine Court, Bolton Percy
4. **To confirm the minutes of the last Ordinary Meeting 7/11/23 as a true and accurate record**
The Minutes were confirmed as a true and accurate record
5. **Members of the Public:** None
6. **CLERK'S REPORT – Outlining actions/outcomes following the meeting held on 7/11/23.**
 - a) Highways Department re footpath and road maintenance – Clerk has completed actions from the November meeting **Correspondence, Items b) and c)** and submitted Fault Reports to North Yorkshire Council. These have been acknowledged by NYC. A request on progress was sought from them on 22/11/23 but no dates provided for action as yet. Likewise, clerk has requested a scheduled date for maintenance of the Cricket Club path but no response to this enquiry has been received. It's likely that the works will be scheduled for when the weather is better.
 - b) Memorial Bench – this request by a former village resident has been followed up with Rev G Mumford who is now in contact with the person concerned and trying to arrange siting of a bench in the churchyard.
 - c) Banking – Further funds have been transferred to the Liquidity Account as requested. Clerk confirmed that written notice is required to transfer funds, therefore at least 40 days would need to be allowed for. There is no online access for this. The council resolved for the clerk to set up a further separate Notice account for the Pump Fund. This will attract better interest.
 - d) Following discussion, it was agreed for the Tadcaster Flood Alleviation Scheme email link to be incorporated into the website information contacts to make it clear this is to sign up to for updates.
 - e) Clerk's Post – due to a forthcoming change in her situation, the clerk has made the decision to tender her resignation for 31/3/24. Councillors resolved for clerk to advertise the post on local Facebook and WhatsApp sites, and in the Parish Magazine
7. **NYC/ENVIRONMENT AGENCY UPDATE**
 - a) Cllr Nicholls advised that he had distributed by hand all North Yorkshire Council letters regarding the property level resilience project to eligible residents in the village to apply for the appropriate grant if they wish to do so.
 - b) Cllr Nicholls organised a meeting with Robin Derry (Environment Agency) at The Rampart, Bolton Percy where flood water continues to stand after some weeks. The EA are aware that there is an issue with the Floodgate and that some attention is needed. An 'access visit' by the EA to address this will be arranged for Spring 2024.
8. **FLOOD RISK MANAGEMENT**
 - a) Pump Servicing and Pump Alley Beck clearance –
Cllr Nicholls reported that Will Mennell has carried out the pump service and that the beck; the fuel pump and penfold area has been cleared by Matt Brown. Invoice to be submitted and has previously been approved for payment.
 - b) Following discussion, it was resolved by councillors that the new flood plan should be a **Community Emergency Plan**. Cllr. Nicholls has contacted the local Fire and Rescue Service. They are sending some information out to the parish council to provide a starting point in putting the plan together. It was

acknowledged that there is some urgency to this resolution as currently residents experiencing a medical emergency and living at Station Road or The Rampart are unable to easily access emergency services.

Action: clerk to research other local emergency plans for communities affected by flooding in the same or similar way.

9. PLANNING: to consider planning decision notification(s). NONE

Please note that any applications received following the issue of this agenda will be considered as an Appendix.

PLANNING: to consider planning application proposals/consultation notification(s)

a) ZG2023/1190/DOC Vine Court, Pump Alley, Bolton Percy

Proposal: Discharge of condition 4(materials) of planning application 2021/0499/HPA. Dormer walls to be dark brown wood grain timber effect composite board as photograph submitted with this application.

10. CORRESPONDENCE

a) Christmas Tree – siting and lighting

Correspondence received by Claire Tucker on behalf of Friends of All Saints Bolton Percy and the Parochial Church Council, to enquire if the council would be prepared to fund some improved lights for the village tree (Bolton Percy). Discussion by councillors approved the general idea and solar powered lights were proposed as a potential solution. This method of lighting is used in Colton for their tree.

Outcome: The remaining monies from the CIL fund of £65.06 can be used for this purpose in 2024 if the organisers involved wish to pursue this. For further future discussion.

b) Northern Powergrid –

E-mail request for an update on de-energised MPAN's (Metre Point Administration Numbers) and do the PC wish to keep them available for future use?

Council resolved for the MPAN's to be kept available for future use if required. **Clerk to action an e-mail response**

11. FINANCE –

(a)to review and approve items of expenditure

Clerk's expenses – 2 x print cartridges £32.00

Will Mennell – pump service £281.04

The above payments were approved

b) SETTING THE PARISH PRECEPT with North Yorkshire Council– resolved to request an increase of 8% on last year's precept amount of £6900, to account for inflation, therefore £7452.00

12. TO RECEIVE AND CONSIDER UPDATES ON MATTERS RAISED BY PARISHIONERS AT PREVIOUS MEETINGS:

a) OPEN REACH - erection of telegraph poles. Cllr Tucker updated on his complaint to Openreach in respect of Telephone poles in Bolton Percy. Openreach confirmed that to provide communication services they have the legal right to install and keep equipment and place it on the public Highway. They can also install their equipment on private land when the relevant permissions are in place. They further confirmed that all relevant permissions had been sought. Finally they stated that if individuals wanted poles to be removed they must pay for a survey from Openreach followed by the cost of removal.

13. MATTERS ARISING

a) Parish Council benches previously purchased but not as yet sited in Bolton Percy were discussed. It was proposed that the benches could be sited in the garden area adjacent to The Parish Rooms.

Action: Cllr. Robinson to follow up with the PCC.

14. DATE OF NEXT MEETING

9th January 2024

Meeting closed at 21:13