

BOLTON PERCY, COLTON & STEETON PARISH COUNCIL

www.boltonpercy-colton-steeton-pc.org.uk

Clerk to the Council: Mrs Alison Dawson, Bolton Percy

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MINUTES FOR PARISH COUNCIL MEETING HELD ON

Tuesday 7th November 2023 at 8:00pm

Old School Room, Bolton Percy

1. **Present:** Cllrs Steele (chair), Robinson Tucker, Nicholls, Alison Dawson, clerk
2. **To receive and consider for approval, apologies for absence and reasons given.**
Apologies from Cllr. Robertson – family commitments
3. **To receive declarations of interest:** None
4. **To confirm the minutes of the last Ordinary Meeting 3/10/23 as a true and accurate record**
The Minutes were confirmed as a true and accurate record
5. **Members of the Public:** Two at the general meeting. Approximately 20 at the Special Flood Meeting, Item 7.
6. **CLERK'S REPORT – Outlining actions/outcomes following the meeting held on 3/10/23.**
 - a) Clerk contacted the local manager for Nun Appleton Estates, Andy Blades, to request that their drivers of agricultural vehicles abide by the 20-mph speed limit signage. Noted by Mr Blades, and request to be passed on to drivers
 - b) Clerk also requested that residents living beyond the Rampart have access to hardstanding land at Lodge Farm so that during times of flooding disruption, their vehicles don't cause an obstruction to necessary access vehicles. Andy Blades has discussed this with the farm manager at Town End Farm, who also manages Lodge Farm. **Agreed outcome:** - Lodge Farm gates will be left unlocked at the time of any floods to allow parking access. IMPORTANT, PLEASE NOTE – **the gates must be closed on leaving the farm as there is livestock kept on those premises.**
 - c) Clerk promoted the Special Flood Meeting prior to 7/11/23 standard monthly meeting as requested by councillors. There was a notable turnout.
7. **NYC/ENVIRONMENT AGENCY UPDATE**

Start: 7pm, preceding the Parish Council Meeting.

 - a) **Property Level Resilience Meeting – facilitated by Hannah Cook, NYC.**

Hannah advised of potential solutions available via a grant through North Yorkshire council to eligible residents

Action: Cllr. Nicholls will distribute grant application letters residents identified as eligible.
 - b) **Incorporating a Special Flood Meeting for interested residents of the parish**

Facilitated by Robin Derry, Flood and Coastal Risk Management Advisor from the Environment Agency. Robin provided an update on the Tadcaster Flood Alleviation Scheme and ending with a Q&A session on related questions.

Anyone who wishes to sign up to the Tadcaster FAS newsletter/s /updates please email
TadcasterFAS@environment-agency.gov.uk
8. **FLOOD RISK MANAGEMENT**
 - a) **Pump Servicing**

Cllr Steele reported that Cllr. Nicholls had made enquiries for the pump to be serviced.
Resolved for Will Mennell to provide the service and check the pump/conduct general maintenance. He has been booked and will cover this in the next 2 weeks.
 - b) **Clearing around beck, fuel pump and penfold by Matt Brown.**

This job is planned in with Matt Brown. Cllr. Nicholls to pursue. It is likely the work has been hindered by the poor weather.

c) Batteries charged? Cllr. Nicholls reported that the batteries have been charged

d) Update of the second pump for the village – Hannah Cook advised that the order is still going through the due procurement process. The aim is for Spring 2024 and she is progressing the order.

9. FINANCE –

(a) to review and approve items of expenditure

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|---|-------|------|
| • Christmas Trees for Colton and Bolton Percy | Total | £100 |
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The above payment was approved

b) Clerk advised council of receipt of 2nd instalment of North Yorkshire Council Precept:- £3,450.

c) Alternative Bank Accounts

Clerk reported that the Business Reserve Account 2 is now closed and the balance transferred to the newly opened Liquidity Account. The October Bank Reconciliation identified an improved current account balance due to the second instalment of the Parish Precept. **Resolved for clerk to:**

i) arrange a second transfer of funds to the Liquidity Account, again aiming to retain a working sum of £5000 in the current account.

ii) investigate opening a second Liquidity Account and aim to transfer Business Account 2 funds into this.

d) Community Infrastructure Levy – Balance Outstanding £65.06. A report was sent to North Yorkshire Council in August 2023 as instructed by NYC. A recent request was received from NYC. The outstanding balance was confirmed. Awaiting contact from the council in response.

10. PLANNING: to consider planning decision notification(s). Please note that any applications received following the issue of this agenda will be considered as an Appendix.

a) ZG2023/0581/HPA	Bottom Cottages Main Street Colton
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Application WITHDRAWN 14/9/2023	Internal alterations and erection of rear extension
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b) 2023/0002/OUT	Land At Stonebridge Farm, Main Street, Colton
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Permission GRANTED	Outline application for residential development including access
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PLANNING: to consider planning application proposals/consultation/notification(s)

c) ZG2023/1106/TCA	Beckside House, Main St; Bolton Percy
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Proposal: Remove branch touching/causing damage to garage roof to 1 No Oak tree (T1) and fell 1 No Cherry tree (T2) in the conservation area.

11. LEEDS EAST AIRPORT UPDATE:

Email conversation/report received via Stewart Rogerson regarding concerns of continued low flying aircraft over Bolton Percy and local villages. He is awaiting an update email on this.

Action: Residents are advised to report low flying activity via email to Airspace.Policy@caa.co.uk and can use the App. Flightradar 24 Snapshot to assist the report. **Information noted by councillors.**

12. CORRESPONDENCE: to consider correspondence received.

a) Recharging For Parish By-Elections from April 2024. To be implemented by 1/4/2024. The policy is relating to the re-charge of costs incurred at by-elections (not scheduled elections). **Information Noted.**

b) Request for a Memorial Bench in Bolton Percy

Resolved for clerk to enquire with Geoff Mumford regarding the churchyard or cemetery garden in the village.

c) **North Yorkshire Citizens Advice and Law Centre** - Raising Awareness & Charitable Donation Request. **Information noted.**

d) Legislation clarifying right of local authorities to award grants to local parish churches for repairs/improvements

<https://www.churchofengland.org/media-and-news/press-releases/legislation-clarifying-right-local-authorities-support-churches>. **Information Noted**

e) NYC annual statutory budget consultation – **Lets Talk Money 23.10.23 to 18.12.23**. North Yorkshire Council wants to hear your views on the key priorities for their budget for the next financial year. Fill in the survey before 18 December at <https://letstalkny.commonplace.is> . **Information Noted.**

f) **NYC Draft Housing Strategy 2024-2029** . Consultation on the draft strategy is until 11th December. The on-line survey can be accessed via the following link: <https://www.northyorks.gov.uk/your-council/consultations-and-engagement/current-consultations/draft-housing-strategy-consultation> . **Information Noted.**

13. TO RECEIVE AND CONSIDER UPDATES ON MATTERS RAISED BY PARISHIONERS AT PREVIOUS MEETINGS:

a) Bolton Percy road repair work and recent road closures in the week 21/9/23 – 27/9/23

Clerk contacted NYC Highways Department to request that local area mapping is updated and ensure that residents in 'No Through Road' areas receive written contact when work is to be conducted. The information has been passed through to the highways area office to make the team aware of the lack of notification for upcoming road works/ road closures. The case reference number is: 101010190102. Note that NYC provide a service to alert residents of roadworks in their area. Residents are invited to sign up to an e-mail account at

<https://www.northyorks.gov.uk/roads-parking-and-travel/roads-and-pavements/roadworks-road-closures-and-diversions/one.network> **Information Noted**

b) Query on maintenance of footpath across the beck at Pump Alley which is reported as overgrown/mossy/slippy. **Action: resolved for clerk to contact NYC Highways to check maintenance responsibilities.**

c) From above discussion – risk area identified on the road linking the Rampart to Main Street where the tarmac drops to the flood area. Reflective posts here were discussed. **Action: resolved for clerk to include this in her contact to NYC Highways and request a site visit of Bolton Percy.**

14. MATTERS ARISING

BT Openreach and installation of new telegraph poles in Bolton Percy.

A number of poles have been erected on Oxton Lane (opposite Rectory Close and Fairfax Close) with more apparently planned. These were in addition to poles that were highlighted via planning permission in the village.

Further information is required from Openreach as to how and when they propose to use these poles and the extent to which underground 'wiring' could be used as an alternative.

Action: Cllr Tucker to contact Openreach to understand where this is going and options for underground alternatives. In the meantime individuals should raise their objections to Openreach via the website form below <https://www.formwize.openreach.co.uk/run/survey3.cfm?idx=505d04080b0d0c01%22> or in writing to

Openreach Pole Objection Team

2nd Floor, The Plaza

100 Old Hall Street

Liverpool

L3 9QJ

15. DATE OF NEXT MEETING

WEDNESDAY 6TH DEC. **Note change of day/date**
Meeting closed at 21:43

