

BOLTON PERCY, COLTON & STEETON PARISH COUNCIL

www.boltonpercy-colton-steeton-pc.org.uk

Clerk to the Council: Mrs. Joann Blades, Home Farm, Nun Appleton YO23 7BQ

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The ANNUAL MEETING of the Parish Council will be held in the Old School Room, Bolton Percy on:

Thursday 1st May at 7:30 pm

The Members of the Parish Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

AGENDA

- 1. PRESENT:**
- 2. TO RECEIVE APOLOGIES FOR ABSENCE:**
- 3. MINUTES OF LAST ANNUAL MEETING 09.05.24 to be agreed by the council and signed by the Chairperson**
- 4. TO RECEIVE DECLARATIONS OF INTEREST**
- 5. ELECTION OF OFFICERS FOR 2025-2026:**
 - i. CHAIRPERSON AND SIGNING OF DECLARATION OF ACCEPTANCE
 - ii. VICE CHAIR AND SIGNING OF DECLARATION OF ACCEPTANCE

*(Section 5 has been transferred to the Ordinary Meeting taking place at 8pm)
- 6. TO CONSIDER THE CHAIRPERSONS REPORT – Report given by Chairperson Cllr Stewart Steele**
- 7. TO RECEIVE THE FINANCIAL REPORT FROM THE CLERK/RESPONSIBLE FINANCIAL OFFICER**

Clerk to outline income and expenditure for the year 2024-2025
- 8. ACCOUNTING STATEMENT – to consider and approve**
 - I. Bank reconciliation
 - II. Accounting Statements
- 9. THE ANNUAL GOVERNANCE STATEMENT 2024 -2025**

The Certificate of Exemption, Form 2 AGAR to be agreed and completed and sent to the external auditors, to be received before the end of June. The public notice and accounts need to be displayed on the website.
- 10. TO REVIEW AND DISCUSS THE ANNUAL RISK ASSESSMENT - FLOODING**

Joann Blades Clerk to the Parish Council

26.04.25